



Third Quarter

Progress Report

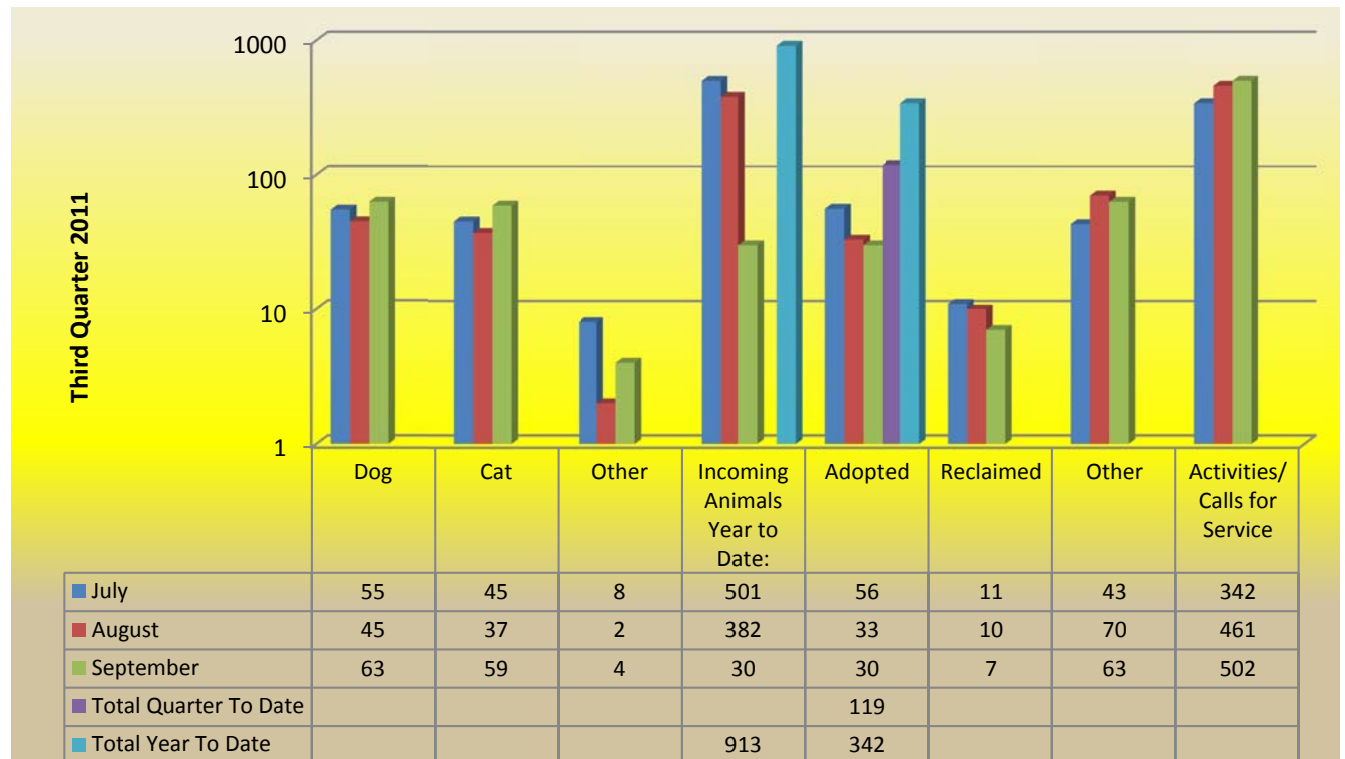
The City of Bryant various departments continue to make strides in fulfilling the goals of the city. This quarter is no exception. I am excited to share what has been accomplished within the city for its residents and businesses during this third quarter of 2011.

ANIMAL CONTROL

Programs/Third Quarter Achievements

- \$3,000.00 in donations from the Golf Tournament held September 2011
- \$500.00 in donations from TCC/Verizon Wireless
- “Dog-Gone Crazy” Adoption Promotion
- Pet/Spay Neuter Voucher program – 1,500 vouchers were given within 60 days
- “Doggie Dunk” event at Mills Park

In this third quarter, the adoption rate dropped to 73% which is still above the national average of 45%. Two things more than likely contributed to this drop: 1) Due to economic conditions, adoptions are down nationwide and 2) Quarterly over-all adoptions drop when school is back in session.



To sustain higher adoption rates, regular rotation of adoption “specials” are being considered throughout the year. This will also increase owner reclaims. At the end of this calendar year 2011,



adoption trends will be reviewed over the last three years. Consultation with other shelters may provide insights on what the city can do to increase adoptions thereby reducing costs for the day-to-day care of individual animals.

Animal Control Goals

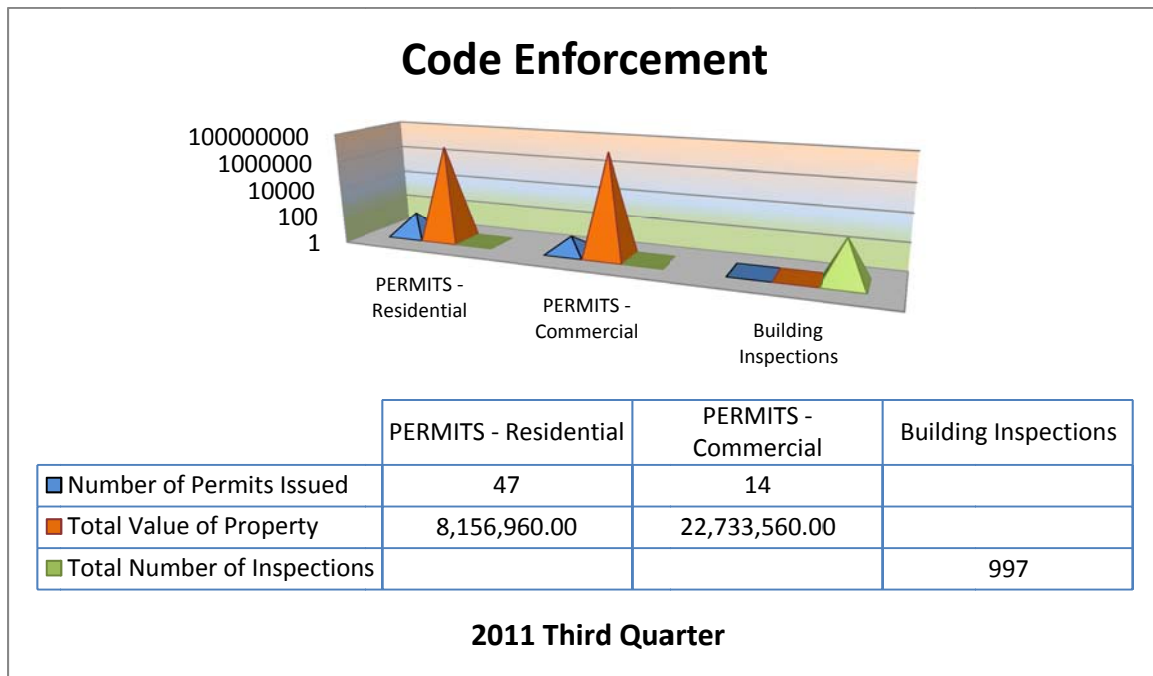
City of Bryant Animal Control met certain goals for the third quarter in 2011. Goal met were:

- When adopted, all animals are now spayed or neutered prior to release from the shelter.
- Partnership with the Arkansas Livestock and Poultry Commission to create and implement a Disaster Preparedness Program for all of Saline County’s animals. This constitutes working in cooperation with other animal control agencies, humane societies, breed placement organizations and volunteers.

CODE ENFORCEMENT

Third Quarter Achievements

The City of Bryant Code Enforcement Department has had a very busy third quarter in 2011. The department received and took action on 143 separate issues.





The third quarter commercial permits were issued to:

- | | |
|--|--|
| *Moser Construction Co. | *Bryant Elementary School |
| *Food Giant | *Foxridge (<i>remodel</i>) |
| *Bryant Health Care (<i>remodel</i>) | *Taco Bell (<i>remodel</i>) |
| *Saline Orthopedics Group | *Total Precision (<i>addition</i>) |
| *Tobacco Store (<i>tenant finish out</i>) | *Kum & Go |
| *Eye Care Center of Saline County (<i>remodel</i>) | *Whole Hog Café |
| *Geared Up Equipment
(<i>new business, remodel existing building</i>) | *Datsaburger (<i>new business/remodel
existing building</i>) |

The 2011 City of Bryant Storm Water Ordinance was completed and submitted to legal for review and pending City Council approval.

FIRE DEPARTMENT

Third Quarter Achievements

The Bryant Fire Department accomplished several achievements during this quarter:

Training/Classes

- Haz-Mat Technician Class by the Arkansas Department of Emergency Management was attended by eight (8) firefighters. This 80 hour training consisted of how to properly respond, manage and mitigate hazardous materials emergencies.
- The Task Force One's Truck Academy Course in Conway was attended by five (5) firefighters. This course was provided by members of New York's Fire Department. This course provided basic and advanced instruction of truck operations tactics and strategies.
- Three firefighters participated in forming Arkansas' first USAR Team. They received structural collapse training. Additional firefighters will attend the same training in the 4th quarter.
- Water Rescue Training was held to prepare for water emergencies. This training consisted of a 4 hour session of training for each of the three shifts.

Firefighter Participation/Assistance

- Firefighters and members of the Bryant fire Department Honor Guard will attend and participate in the 9/11 Ceremony at the State Capitol by request of the Governor's Office.
- The Bryant Fire Department assisted at the Bryant Fall Fest by providing a water rescue team and manned the information booth along with having a company available for possible emergencies.
- Reviewed applications and a hiring list were created for the Bryant Fire Department which resulted in seven prospective employees for future employment.



HUMAN RESOURCES

Third Quarter Achievements

Bryant Human Resources Department is the first contact of the public in seeking employment with the city and is a main focal point for city employees in regards to city policies and benefits.

Orientation/Personnel/Training

- Redesigned the orientation process and updated content to provide better training.
- Seven new hire orientations was held in twelve weeks.
- Revamped the evaluation process.
- Payroll errors reduced and new upcoming Incode Module for payroll will enhance the payroll system significantly.
- There were four Worker's Comp claims in the third quarter compared to eleven in the previous quarter.
- Only three First Aid reports in the third quarter compared to five reports in the previous quarter.
- No recordable Worker's Comp Claim in 81 days.
- Implemented new process for Background Checks.
- Implemented new process for random employee drug screenings.
- Implemented new process the Volunteer program.
- Attended training with Arkansas Municipal League.
- Attended Employment Labor Law Audit (ELLA) training.
- Distribution of Monthly Newsletter for city employee continues.
- Completed employee performance appraisals and merit increases were awarded.

Policies/Benefits

- Streamlined and organized the employee benefits process.
- Implementation approved to combine Compensation Policies Generally (CPG) into Bryant Employee Handbook.
- Employee Manual updated with simplified vacation formula.
- Implemented updated vacation policy for employees during their first year of employment.



POLICE

Third Quarter Achievements

Since the start of the third quarter, the Bryant Police Department focused on detecting and deterring crimes with the residential and commercial areas of Bryant. Several arrests were made in connection with increased area burglaries.

The Bryant Police Department has conducted and participated in multi-jurisdictional task forces:

- RX Drug drop off
- Drug interdiction
- DWI Task Force
- Warrant round ups

During the third quarter, progress was made on the command unit and trailer. Progress was also made on the implementation of the Police Department's Pole Barn for equipment to be stored and maintained.

Goal

Applications are still being accepted for positions to be filled next quarter.

PUBLIC WORKS

Third Quarter Achievements

Several projects were implemented during the third quarter by the Public Works Department which consists of Streets and Water/Wastewater.

Completed Projects

- Forest Drive
- Water/sewer line relocation near Forest Drive
- Neal and Debswood drainage improvements
- Dogwood Drive Overlay
- Various work orders received for this quarter was completed by streets and water/wastewater.